



ABET Committee Meeting Minutes	Attendees: <ul style="list-style-type: none">✓ Dr. Monsuru Ramoni, Associate Professor of Industrial Engineering✓ Dr. Gholam Ehteshami, Professor of Chemical Engineering Technology✓ Dr. Sundaram Arumugam, Assistant Professor of Electrical Engineering✓ Anusuya Velligiri, Assistant Professor of Building Information Modeling✓ Dr. Osama Fakron, Assistant Professor of Engineering Technology✓ Tsosie Schneider, Assistant Professor of Information Technology✓ Dr. Olanrewaju Johnson, Assistant Professor of Environmental Engineering✓ Dr. Juanita Francis, Assistant Professor of Environmental Engineering✓ Dr. Tarique Khan, Assistant Professor of Advanced Manufacturing Engineering Technology✓ Mahbubar Rahman, Assistant Professor of Engineering Technology✓ Bhagya Patil, Assistant Professor of Computer Science✓ Scott Halliday, Fab Lab Coordinator✓ Dr. Casmir Agbaraji, Dean of Undergraduate Studies
Date:	Friday, September 1, 2023
Start Time:	1:33 p.m.
End Time:	2:05 p.m.
Location:	Zoom

I. Call to Order

Dr. Agbaraji called the meeting to order at 1:33 p.m.

II. Approval of Agenda

Dr. Johnson moved to approve the agenda. Anusuya seconded the motion.

III. Approval of Meeting Minutes

A. August 11, 2023

Dr. Romine moved to accept the meeting minutes of August 11, 2023, seconded by Dr. Johnson.

IV. CS, ENGR, and IT Enrollment for Fall 2023

- A. AMET (B.A.S.): 1
- B. ChET (A.A.S.): 2
- C. CS (B.S.): 3
- D. EE (B.S.): 23
- E. ENVE (B.S.): 4
- F. ET (A.A.S.): 7
- G. IE (B.S.): 9
- H. ME (B.S.): 14
- I. IT (B.A.S.): 23

Dr. Agbaraji stated that the programs with low enrollment for consecutive three years may be consolidated, so he encouraged faculty to improve their recruitment efforts.

V. Display Materials

- A. Assessment Materials
- B. Textbooks
- C. Graded Assignments - ranging in quality from excellent through poor
- D. Graded Quizzes - ranging in quality from excellent through poor
- E. Graded Examinations - ranging in quality from excellent through poor

VI. Criterion 3: Student Outcomes

- A. The program must have documented student outcomes that support the program educational objectives use class projects, labs reports, and capstones for assessment
- B. Attainment of these outcomes prepares graduates to enter the professional practice.

VII Criterion 4: Continuous Improvement

- A. The results of evaluations must be systematically utilized as input for the program's continuous improvement actions.
- B. Do not combine assessment results of different programs from an interdisciplinary capstone, a project or a lab, so separate the assessment results for each program.
- C. Don't average the results of performance indicators (PI's), so analyze each indicator separately.

VIII. Criterion 5 - Curriculum

- A. Electronic copies of student capstone design projects with grading rubrics

IX. ABET Site Visit Schedule

X. Next Meeting Date

The next meeting is scheduled for October 6, 2023, at 1:30 p.m.

XI. Adjournment

Dr. Romine moved to adjourn the meeting at 2:21 p.m. Dr. Dey seconded the motion.