



<b>ABET Committee Meeting Minutes</b>	<b>Attendees:</b> <ul style="list-style-type: none"><li>✓ Dr. Peter Romine, Associate professor of Electrical Engineering</li><li>✓ Dr. Monsuru Ramoni, Associate Professor of Industrial Engineering</li><li>✓ Dr. Arup Dey, Assistant Professor of Industrial Engineering</li><li>✓ Dr. Sundaram Arumugam, Assistant Professor of Electrical Engineering</li><li>✓ Anusuya Velligiri, Assistant Professor of Building Information Modeling</li><li>✓ Dr. Osama Fakron, Assistant Professor of Engineering Technology</li><li>✓ Tsosie Schneider, Assistant Professor of Information Technology</li><li>✓ Dr. Olanrewaju Johnson, Assistant Professor of Environmental Engineering</li><li>✓ Sumathi Ragavanantham, Assistant Professor of Information Technology</li><li>✓ Dr. Casmir Agbaraji, Dean of Undergraduate Studies</li></ul>
<b>Date:</b>	Friday, January 13, 2023
<b>Start Time:</b>	1:38 p.m.
<b>End Time:</b>	2:34 p.m.
<b>Location:</b>	Zoom

### **I. Call to Order**

Dr. Agbaraji called the meeting to order at 1:38 p.m.

### **II. Approval of Agenda**

Anusuya moved to approve the agenda, seconded by Dr. Ramoni

### **III. Approval of Meeting Minutes**

A. December 2, 2022

Sumathi moved to accept the meeting minutes of December 2, 2022, seconded by Dr. Ramoni.

### **IV. Request for Evaluation (RFE) Report: Due Date, January 31, 2023**

- A. AMET (B.A.S.)
- B. ChET (A.A.S.)
- C. EE (B.S.)
- D. ET (A.A.S.)
- E. IE (B.S.)
- F. IT (B.A.S.)
  1. General ABET Criteria 1 - 8
  2. Program Criteria (Specific for each Program)

### **V. Readiness Review Feedback from ABET**

1. AMET (B.A.S.)
2. ChET (A.A.S.)
3. ET (A.A.S.)
4. IT (B.A.S.)

Based on the ABET feedback, Dr. Agbaraji informed the faculty to complete Table 5-1, curriculum requirements as instructed by ABET in the self-study template.

Tsosie mentioned that he would like the same program languages to be taught for the same course that are offered in Crownpoint and Chinle. He further stated that he wants to make some changes in the IT course descriptions, which need to be approved by the Curriculum Committee.

#### **VI. Self-Study Report (SSR) by July 1, 2023**

#### **VII. Criterion 4: Continuous Improvement**

- A. The results of evaluations must be systematically utilized as input for the program's continuous improvement actions

#### **VIII. PEOs Survey by Dr. Romine/Dr. Dey**

- A. CAC - Alumni, Community, Employers, Industry Partners, & Students
- B. EAC - Alumni, Community, Employers, Industry Partners, & Students
- C. ETAC - Alumni, Community, Employers, Industry Partners, & Students

Dr. Dey said he has only received a list of students email addresses from Dr. Ehteshami. Dr. Agbaraji told other faculty to complete their questionnaire for PEOs and contact information for students, graduates and employers and send them to Dr. Dey, so he can send the survey to students and employers through Google Forms.

#### **IX. Display Materials**

- A. Bookshelves
- B. Binders
- C. Books
- D. Graded Assessment
- E. Graded Quizzes
- F. Graded Examinations

Dr. Agbaraji informed faculty to order bookshelves and binders for their display materials. TECH 322 will used for the display materials.

#### **X. Next Meeting Date**

The next meeting is scheduled for February 3, 2023, at 1:30 p.m.

#### **XI. Adjournment**

Dr. Romine moved to adjourn the meeting at 2:34 p.m., seconded by Dr. Dey.